



County of Door DEPARTMENT OF SOCIAL SERVICES

County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Roger C. Tepe, Director
(920) 746-2300
(920) 746-2355 fax
dcdss@co.door.wi.us

Public Hearing on the 2010 - 2012 Aging Unit Plan Social Services Committee Meeting August 11, 2009

Social Services Committee Chairman Mark Moeller called the August 11, 2009 Public Hearing to order at 1:30 p.m. Other Committee members present were, Charles Brann, Joel Gunnlaugsson, and Ben Meyer. Department staff present were Roger Tepe, Bev Knutson, Joanne Ator, and Kay Englebert. Committee member, Marc Savard was absent from the meeting, and department staff, Dori Weyenberg was excused from the meeting.

Mark Moeller asked Roger Tepe, Director of the Department of Social Services, if the public hearing had been properly noticed. Roger indicated that it was published twice in the Door County Advocate as well as in other publications, including the Senior Resource Center monthly newsletter. Chairman Mark Moeller introduced the Committee members to those in attendance at the Public Hearing. Chairman Moeller also asked if there were any Senior Services Advisory Committee or Senior Services Nutrition Advisory Council members present. Those members present were Rev. Michael Brecke, Marty Martinez, and Sue DeKelver. Chairman Mark Moeller opened the meeting with a statement regarding the purpose of the hearing and the procedures, which would be followed.

Social Services Director, Roger Tepe, made the following opening remarks: 1. The Executive Summary of the Aging Plan for the Door County Senior Resource Center is completed and available for review at all five (5) of the meal sites; and the balance of the Plan is still in process, as it also has to include comments from today's public hearing. 2. The Full Time Aging Director position will be filled by Bev Knutson effective 1/1/2010. 3. A new Senior Resource Center building has been pushed back one year to 2010; however, the "go ahead" was received to start planning how the space might be allocated by function within the structure. The building will be twice the size of the current structure; and the project would take about three (3) years from start to finish.

Mark Moeller asked Roger Tepe if there was any written correspondence to present - two pieces of correspondence were received. All correspondence received has been attached.

Forty (40) individuals attended the public hearing. In attendance and speaking at the Public Hearing:

Marty Martinez, who is on the Senior Services Advisory and Nutrition Advisory Committees, read his letter that was presented as written correspondence aloud. He also commented that the emergency kits that were prepared for seniors when we have bad weather are very important and well received by the Meals on Wheels participants. Marty also commented on the Stimulus Funds that he thought were made available from the State for construction of a new Senior Resource Center. Mark Moeller responded by stating that this project did not meet requirements / qualify for stimulus monies.

Duane Lawrence, a private citizen, commented that he spends a lot of time at the Senior Resource Center. Mr. Lawrence also posed the question, "Why can't the staff pray?" The explanation from the State was that public prayer by a paid staff person might be construed as "discriminatory" to other religions and therefore could not be permitted by Senior Resource Center paid staff. A workaround procedure has been devised which will allow the noon meal prayer to continue, so long as the prayer is done by a volunteer senior citizen (this has been implemented).

Rev. Michael Brecke, who is on both the Senior Services Advisory Committee and Senior Services Nutrition Advisory Council, opened with a quote, "This is the best of times and the worst of times." Rev. Brecke commented on the value of several Aging Unit programs for seniors, including Memory Care Connections program – a program that is currently available, how important the meal sites are for companionship and nutritional value, and the transportation consortium / voucher program – which permits more affordable transportation.

Chairman Mark Moeller concluded the hearing by thanking all participants and the attendees for their time and for expressing their thoughts. Chairman Mark Moeller noted that the next public hearing would take place on November 10th, where the 85.21 Transportation Plan will be reviewed.

The Public Hearing concluded at 1:50 p.m.

Regular Social Services Committee Meeting

1. Call to Order: Chair Mark Moeller called the August 11, 2009 meeting of the Social Services Committee to order at 2:00 p.m. Committee members present were, Charles Brann, Joel Gunnlaugsson, and Ben Meyer. Department staff present were Roger Tepe, Bev Knutson, Kay Englebert and Joanne Ator. Committee member Marc Savard was absent from the meeting and Doreen Weyenberg was excused from the meeting.

2. Establish a Quorum: Enough committee members were in attendance to establish a quorum (3 of 5 members are required and 4 were present – simple majority).

3. Approve Agenda: Motion by Charles Brann, second by Joel Gunnlaugsson to adopt the agenda as posted. Motion carried.

4. Public Participation: Three members of the public were present at the meeting. However, there was no interest in making any further public comments.

5. Review and Approve Minutes of Social Services Committee Meeting. Motion by Ben Meyer, second by Joel Gunnlaugsson to approve the minutes of the July 14, 2009 2nd Public Hearing on the 2010 Programs and Budget for the Department of Social Services and the Senior Resource Center and the regular meeting of the Social Services Committee. Motion carried.

6. Review and Approve Vouchers to be paid in August, 2009. Upon review and discussion, motion by Joel Gunnlaugsson, second by Ben Meyer to approve the vouchers as submitted and detailed below:

Social Services

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| Total Social Services expenditures submitted for approval | \$ 146,511.83 |
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Senior Resource Center

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| Total Senior Resource Center expenditures submitted for approval | <u>\$ 20,640.33</u> |
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| Total Expenditures for approval | <u>\$ 167,152.16</u> |
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The motion carried unanimously.

7. Information: Review of the proposed 2010 – 2012 Aging Unit Plan for Door County. Bev Knutson reported to the Committee that she is working on the Aging Unit Plan. This plan has six (6) different sections to it; and she briefly commented on a few of the sections. The Executive Summary as referenced in the Agenda is attached. By September 1, 2009, a draft of the completed plan will be due to the Greater Wisconsin Agency on Aging Resources.

A discussion took place pertaining to items brought up at the Public Hearing. A Committee member asked the question of what a ball park figure would be for constructing a new Senior Resource Center. Roger Tepe stated that it would run about \$3,120,000.00 for a new building to house the Senior Resource Center and Public Health Department, PLUS demolition and site preparation costs. No action was taken.

8. Information: 2010 Budget Process. Roger Tepe stated that he has completed the proposed 2010 department budget. Although the budget for 2010 includes lower revenues from the State, as well as increased staff and operations costs, the budget was still able to be balanced using a combination of reduced expenditures and increased revenue from other sources. The budget assumes the department will be awarded the full 3% levy increase, in addition to \$ 95,468 in new county money to offset the costs associated with creating a full time Aging Unit Supervisor position.

Expenditure reductions came mainly from alternate care placements for children / juveniles and wraparound accounts, while the other categories of higher revenue included 5311 transportation grants, use of reserve funds, and higher case management income from the Medical Assistance waiver cases. With these adjustments, Roger will be presenting a balanced budget to Michael Serpe, County Administrator, and to the Finance Department later this week. The proposed 2010 budget will retain all existing staff, includes the hiring of one new staff member, accommodates increases in salaries and benefits, and retains contracted services. Roger provided the Committee members with a list of State – County Contracts, a copy is attached. Currently, the Department of Social Services overall is running under budget for the first seven months in 2009.

No action was taken.

9. Information: Full – Time Supervisor at the Senior Resource Center. The Corrective Action Plan has been submitted to GWAAR (Greater Wisconsin Agency on Aging Resources) by the August 1, 2009 deadline.

As referenced in the Agenda, the Organization and Structure of the Aging Unit is attached. The five key issues in the Corrective Action Plan were each addressed individually. (1) Funding for a full time Aging Unit Supervisor has been promised by the County Administrator and County Finance Director; (2) A revised Job Description has been created for the full time Aging Unit Supervisor; (3) An updated and compliant agency organization chart has been created, which shows the Aging Unit Supervisor as dedicated to the Aging Unit only; (4) Documentation of all the meetings where this topic has been discussed were provided to GWAAR; and (5) The Public Hearing on the Aging Unit Plan was held earlier today and will be covered in the minutes of this meeting.

The Social Services Committee was satisfied that the Department is making a good faith effort to comply with all elements of the GWAAR Corrective Action Plan within the stated time frames.
No action was taken.

10. Recurring Reports, Informational Only.

ADRC/Family Care: Bev Knutson, Joe Krebsbach, and Roger Tepe met with Kewaunee County and State officials to discuss the creation of a two (2) county ADRC on July 22nd. At this point, Kewaunee County is unsure of how they want to proceed. Their thought process was a preference to join with Brown County's ADRC, rather than with Door County.

If Kewaunee County and Door County were to join together for a joint ADRC, Door County would want to be the lead agency and fiscal agent and maintain the same service philosophy that we have currently. For now, Door County will begin planning as a one county ADRC only, until we hear otherwise from either Kewaunee County or the State. Roger did state that in the spring of 2010, educational briefings on the ADRC and Family Care redesign will begin for County Board Officials.

Roger updated the Committee on Family Care. The Planning Director's position is being re-advertised / posted as the pool of candidates was not deemed sufficiently large to have a good choice of potential hires. This will cause a subsequent delay in hiring a fiscal staff person, as they want to fill the Planning Director position first. The website for the N.E.W. Long Term Care District (Family Care) is being developed.

5311 Transportation Funding: No current updates since the last Social Services Committee meeting. The funding is still promised and guaranteed by DOT, but has not yet arrived.

The committee took no action.

11. Supervisor's Reports, Program Units, Informational Only.

Adult Services. Bev Knutson updated the Committee members on the plans for the Open House on September 25th that will showcase the remodeling of the exercise area. The dietician will provide nutritious snacks and there will be several speakers including Dr. Daniel Tomaszewski, an orthopedic doctor from Door County Memorial Hospital. The Senior Center has been receiving a lot of referrals from doctors for clients to use the exercise room to maintain what they gained after they have completed their physical therapy.

Bev informed the Committee that she received a Memo from the State, which is part of a series of memos, regarding purchase of service contracts. Service contracts dealing with COP, COP Waivers, CIP II will be reviewed by the State to establish consistency. The Federal government has told the State of Wisconsin to establish one (1) waiting list for the entire State. These two actions will create more work internally for the Department. Bev is also busy working on the Aging Plan.

Child and Family Services. Roger Tepe reported on behalf of Dori Weyenberg, whom was absent for the meeting. Roger indicated that child / juvenile placement numbers were stable. There were 11 juveniles participating in a Team Leadership program that began this week. The program has five (5) sessions and funds for the program were received from the State – Community Intervention Program Fund.

Economic Support. Joanne Ator provided figures for the Committee members regarding the FoodShare program. For the month of June, 2009 there were 807 cases (households), a 29% increase since June of 2008, and 599 additional people, a 51% increase since June, 2008. June of 2008, 41% of the FoodShare recipients were employed, as of June 2009 only 28.7% of the recipients are employed. Beginning on June 15, 2009 individuals could sign up online or apply by

phone for the Badger Care+ Core Plan for Adults without dependent children. Through July, 2009 there were 25,000 applications received and only 1,300 applications were processed. Of those applications, 75% applied online and many of those applications were completed incorrectly. As of August 6, 2009 the State had 40,000 applications. The State has enlisted three (3) counties to assist with processing this overload of applications. Door County had 76 individuals apply for the Badger Care+ Core Plan and 10 clients needed assistance with applying from our Department. The Community Clinic is also assisting applicants.

Joanne informed the Committee that as of August 1, 2009, Kewaunee County's Medicaid health insurance network would include an HMO. E.S. workers are required to assist clients in their choice of provider when they convert to an HMO program. Joanne also reported that Door County Memorial Hospital – Ministry Health Care became part of Kewaunee County's HMO program. Joanne commented that Door County may not be too far behind in having access to an HMO. Joanne is busy working on the W-2 Plan which is due by August 21st.

Support Services. Kay Englebert reported that she was busy working on the budget; and that she briefly met with Mark Janiak from the Finance Department to go over last minute budget details. She is also working on reports for Bev's Aging Plan and Joanne's W-2 Plan.

The committee took no action on informational items presented.

12. Information: Director's Report. Roger Tepe commented that a 2nd resolution had been planned for the County Board regarding American Recovery and Reinvestment Act funding (ARRA) that was received for nutrition programs. Instead of preparing a resolution for each ARRA funded project, a running list would be kept instead and one general resolution for all Door County accepted ARRA funds would be generated at a later date. Grant Thomas, Corporation Counsel, is working on this resolution.

13. Set Next Meeting Date: The committee set its next monthly meeting for 3:00 p.m., September 17, 2009 at the Government Center – Chambers Room. The next Public Hearing will be November 10, 2009 for the 85.21 Transportation Program – most likely at the Senior Resource Center.

14. Adjournment: Motion by Joel Gunnlaugsson, second by Charles Brann to adjourn the meeting at 3:46 p.m. Motion carried.

Respectfully Submitted,

Christine Coulthurst
Recording Secretary

APPROVED BY: 